

# FACILITATE THE ACT OF WRITING

Refer to PRACTICAL SHEETS n°: WC11, WC16, MC34

Use these TOOLBOX resources:

### **Exercises**

# Instructions to facilitate the act of writing

### Read practice sheet n° WC16

For next proposed exercise you will learn how to facilitate the act of writing for different impairments

#### Reminder:

- Note-taking is fundamental to learning, but it can be difficult for students with disabilities.
   This is where the supporting technology comes into play.
- Different types of disabilities will cause different accommodation needs.

## Ex 1: Speech to text in Word

In this exercise, you will learn how to use the speech-totext software available on Word. However, there is much speech-to-text software on the market

- Open a new file on Word
- Go to Home
- On the right of the tab, you will find a logo of a microphone.



- · Click on it
- Wait for the dictate button to turn on. You will also hear a sound that indicates the microphone is on
- · Start talking and watch the text appear



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# **Exercises**

Ex 2: Link the type of disability to the difficulties it may cause and then to the an appropriate reasonable accommodation			
Motor impairments			
Need to find alternative strategies for taking notes in class, using a different sensory channel.			
Braille note-takers			
Cognitive disabilities			
Adaptive and assistive computer keyboards			
Difficulties in the cognitive processes processes related to writing.			
Sensory impairments			
Speech to text software			
Difficulties to perform certain movements and can affect handwriting and numerical skills.			